



### **BOARD OF DIRECTORS STATEMENT OF AGREEMENT**

The Education Foundation is a “working board” as much as it is a “governing board”. Our collective efforts are the passion and energy behind our fundraising success. With that in mind, it is vital that we are each willing to share our unique skills, resources, and talents to further the vision of the Education Foundation. In an effort to communicate clear expectations, in accepting a position on the Board, each member agrees to the following standards and duties:

#### **Time Commitment:**

- Attend all regular meetings of the Board of Directors, missing no more than 2 in any 12 month period for other than extraordinary circumstances.
- Actively contribute to the work of the committees for which I serve.
- Complete assignments and prepare for meetings, activities or projects.
- Notify the Executive Director if I am unable to attend a Board meeting.

It is essential to the dynamics, cohesiveness, and overall board effectiveness, that board members are committed to attending all regularly scheduled board meetings to the best of our ability. Estimate time commitment of 5 hours per month.

#### **Participation:**

- Serve on at least one committee
- Make an annual, unrestricted financial contribution to the Education Foundation that represents a significant gift to me.
- Participate in board meeting discussions and decision-making.
- Act as an advocate for the Education Foundation to the public.

#### **Knowledge & Preparation:**

- Educate myself on the Foundation and District’s purpose, history and needs.
- Keep current on outside trends affecting the Foundation and the District.
- Keep current on the roles and responsibilities of my board involvement.

#### **Standard of Conduct:**

- Abide by all adopted governing policies and procedures.
- Disclose all conflicts of interest and avoid participation in related decisions.
- Maintain confidentiality of information learned during the course of Foundation activities, and not use such information for my own personal benefit.
- Avoid lobbying or political activity where it may reasonably be perceived that I am representing the Foundation, unless otherwise authorized.